



# CENTRAL SANSKRIT UNIVERSITY

Established by an Act of Parliament

56-57, Institutional Area, Janakpuri,

New Delhi - 110058

Contact No.: 011-28520977, Email: support-recruitment@csu.co.in

Website: [www.sanskrit.nic.in](http://www.sanskrit.nic.in)



Advt. No. 01/2025

Date: 10.03.2025

## NOTIFICATION FOR ENGAGEMENT OF YOUNG PROFESSIONALS ON CONTRACT BASIS AT CENTRAL SANSKRIT UNIVERSITY, DELHI

The Central Sanskrit University, Delhi is looking for engagement of Young Professionals at the Headquarter Office of the University at Janakpuri, New Delhi- 110058, purely on contractual and temporary basis. Interested candidates who possess requisite qualifications and other eligibility criteria may apply Online. Number of positions, qualification, experience, fixed remuneration and other details are as follows: -

Particular	Details						
No. of Positions	15						
Duration of Engagement	Young Professionals shall be engaged for an initial period of one (01) year. Upon satisfactory performance, the engagement may be extended annually, up to a maximum tenure of three (03) years, on requirement.						
Age Criteria	Between 21 years to 26 years on the date of the advertisement						
Educational Qualification and Experience	<table border="1"><tr><td>A.</td><td><ul style="list-style-type: none"><li>Graduation (regular degree program) from a reputed institution.</li><li>Minimum 2 years of work experience is desirable.</li></ul></td></tr><tr><td colspan="2" style="text-align: center;">Or</td></tr><tr><td>B.</td><td><ul style="list-style-type: none"><li>Post - Graduation (regular degree program) from a reputed institution.</li><li>Minimum 1 year of work experience is desirable.</li></ul></td></tr></table> <p>Note: The experience of internship/training will not be accounted.</p>	A.	<ul style="list-style-type: none"><li>Graduation (regular degree program) from a reputed institution.</li><li>Minimum 2 years of work experience is desirable.</li></ul>	Or		B.	<ul style="list-style-type: none"><li>Post - Graduation (regular degree program) from a reputed institution.</li><li>Minimum 1 year of work experience is desirable.</li></ul>
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Desirable Proficiency	<ul style="list-style-type: none"><li>Experience in using Microsoft Office Suite (PowerPoint, Excel, Word).</li><li>Experience of Research and Planning/ Proposal Writing/Report Writing/ Data Analysis/ Impact Assessment/ Policy Formulation/ Process Optimization/ Coordination and Management/Event Management/ MIS creation (Finance).</li><li>Proficiency in Hindi and English.</li></ul>						
Remuneration	Rs.60,000 per month throughout the period of engagement. (Consolidated inclusive of all)						

<b>Work Location</b>	Headquarters Office at New Delhi		
<b>Citizenship</b>	Indians		
<b>Other Requirements</b>	Candidates should exhibit a strong dedication to advancing the mission and vision of Central Sanskrit University and implementation of the directions given in Central Sanskrit University's Act 2020 and its Statutes and Ordinances.		
<b>Desirable Personality Traits</b>	<ul style="list-style-type: none"> <li>• Innovation and Creativity: The candidate should be able to ideate, take a constructive approach to problem-solving, and continuously innovate conventional methods while seeking out new ideas and solutions.</li> <li>• Communication: Clearly and effectively sharing ideas and information with others.</li> <li>• Teamwork: Collaborating well with others to achieve common goals.</li> <li>• Curiosity and Self Development: Continually seeking to learn and grow both personally and professionally.</li> <li>• Professionalism: Demonstrating reliability, integrity, and a strong work ethic.</li> </ul>		
<b>Date of Submission for Online Application</b>	10 <sup>th</sup> March 2025 – 31 <sup>st</sup> March 2025		
<b>Selection Process</b>	<b>Round 1</b>	Online Application	The candidates are required to submit the online application form through the following link and upload necessary documents. Link : <a href="https://yp.sanskrit.ac.in/">https://yp.sanskrit.ac.in/</a>
	<b>Round 2</b>	Online Aptitude Test	The online aptitude test will be conducted within 15 days from the last date of online application. The list of eligible candidates and schedule of online test will be published on the website. The test link will be shared on the registered email ID of the candidates, five minutes before the scheduled time.
	<b>Round 3</b>	A. Document Verification B. Statement of Purpose (Written Test) C. Group Discussion D. Interview	Selected candidates for Round 3 tasks will be notified through their registered email ID at least 15 days in advance. Candidates will be required to report in person for Round 3 of the selection process at the designated venue in Delhi on the scheduled date.
Any modification in the above schedule will be notified through the website ( <a href="http://www.sanskrit.nic.in">www.sanskrit.nic.in</a> ) or to candidate's registered email ID only. Candidates are advised to visit the CSU's website and check their registered e-mail ID, including their Spam folder regularly for further updates.			

	<p>For any technical support during registration /online application submission etc., contact at <a href="mailto:support-recruitment@csu.co.in">support-recruitment@csu.co.in</a>.</p> <p>In case any candidate fails to submit the application within the prescribed time or is unable to appear in any round of the selection process due to technical reasons, internet issues, or any other incidental cause, the University shall not be responsible.</p>
<p><b>General Terms and Conditions</b></p>	<ol style="list-style-type: none"> <li>1. The engaged Young Professionals shall provide services at the Headquarters Office of the University for works pertaining to Headquarters Office and the 12 Campuses of the University located in different states across the country. As per requirements, they may be required to visit the University Campuses as and when necessary for assigned tasks. The locations and addresses of the campuses of the University are available on the University's website.</li> <li>2. The University reserves the right whether to make engagement of Young Professionals as per advertisement or not.</li> <li>3. The number of requirements of above-mentioned position may increase as per requirement/decision of the Competent Authority.</li> <li>4. No travel, accommodation, daily allowances or any additional compensation, will be offered for attending any round during the selection process.</li> <li>5. Merely attending the selection process and issuing Offer of Engagement subsequently, will not entail the candidate for claiming the engagement unless the candidate fulfils the requisite eligibility criteria for engagement as per advertisement and documental verification.</li> <li>6. No other compensation apart from consolidated remuneration will be admissible for attending the office on holiday and working beyond normal office hours.</li> <li>7. Any judicial matters related to this issue will be filed under the jurisdiction of Delhi.</li> <li>8. If there exists any controversy in the selection process or any dissatisfaction of the candidate therefore, the decision of Hon'ble Vice Chancellor, CSU shall be final.</li> <li>9. The University reserves the right to terminate this engagement at any time even before the stipulated time, without assigning any reasons.</li> </ol>

**Sd/-  
REGISTRAR**